



Lubbock Southwest Little League



Team Manager/Coaches Contract

Please carefully read and complete the following Team Manager/Coach Contract for Lubbock Southwest Little League. No Coach/Manager will be considered unless this form is signed by the Team's Manager and Coaches.

Lubbock Southwest Little League recognizes that the adult volunteers who manage and coach are the backbone of the organization. Managers and coaches make a significant contribution of talent, time, and effort for the betterment of the community. Lubbock Southwest Little League strives to maximize coaching effectiveness in order to create the best Little League experience for all participants. Managers and coaches accept primary responsibility for organizing the team and establishing a POSITIVE team environment.

Manager/Coaches of the team listed on this contract hereby apply to be volunteers with SWLL. In addition to this Team Contract, SWLL requires all Managers and Coaches to submit a **2026** Little League Volunteer Application and to allow SWLL to conduct a background investigation to evaluate the Team Manager and Coaches qualifications to supervise youth. Please understand this evaluation is conducted solely to assure the safety of children participating in the SWLL program and that all information obtained will be held in strict confidence in accordance with applicable law.

When appointed as a volunteer Manager or Coach, a team's staff agrees to abide by the goals and objectives of SWLL, Little League Rule Book, SWLL Safety Rules, SWLL Problem Rules, and SWLL Local Rules. **I agree to enter into a SWLL Manager/Coaches Agreement and will fulfill the requirements of that Agreement, and understand that I may be subject to disciplinary action up to and including dismissal of my volunteer position at any time for failure to comply with any part of the Agreement, subject to action of the SWLL Board Disciplinary Committee.**

Code of Conduct (Regulation XIV) (LL Rule Book)

The actions, on or off the field, of players, managers, coaches, umpires, and league officials must be above reproach. Any player, manager, coach, or league representative who is involved in a verbal or physical altercation, or an incident of unsportsmanlike conduct, at the game site or any other Little League activity including through online or social media, is subject to disciplinary action by the local league Board of Directors.

In accordance to the Lubbock Southwest Little League Rules & Operating Procedures/Bylaws General rules for Ejections/Disciplinary Procedures (SWLL BYLAWS page 4).

Ejections/Disciplinary Procedures :

All coaches that are ejected from a ballgame will incur an automatic one game suspension from the next regularly scheduled game. Upon ejection from the game, the coach must leave the premises of SWLL or other ballpark immediately. Failure to do so will result in further disciplinary action up to and including the permanent suspension of the coach from SWLL. (Article VIII, Section 6, subsection C of SWLL Con.).

1st offense: Receive a written reprimand warning. (Exception: Ejection by an umpire will result in one game suspension.)

2nd offense: One game suspension.

3^d offense: Suspension for the remainder of the current season. (This includes the post season of said regular season).

Flagrant Misconduct: However, if the unsportsmanlike conduct jeopardizes any player's safety or is particularly offensive such as physical contact with an umpire, opposing coach, parent, fan or player or if improper language is used (and continues to be used) in the presence of any child, this action would be deemed severe and disciplinary actions may call for permanent suspension from SWLL of the Manger or Coach. These same guidelines will be used when it becomes necessary to discipline any player, parent or fan. The SWLL Board of Directors will be responsible for the review, notification and enforcement of such disciplinary actions.

Parent/Guardian/Fan/Asst. Coach Conduct: In accordance to the Lubbock Southwest Little League Rules & Operating Procedures/Bylaws General rules for Ejections/Disciplinary Procedures (page 4). All Parents/Guardians/Fans/Coach who are ejected from a game must leave the premises immediately. The Manger of the parent/guardian/fan/Coach ejected is expected to see that the individual(s) leaves the premises. Failure of the individual(s) to leave the premises may result in the suspension of the ejected individual(s) child from participating in SWLL and the ejection of the team Manager. If the team Manager is ejected from said game the team Manager will also serve a mandatory 1 game suspension in accordance to normal game ejection procedures.

All managers/coaches must sign and abide by the following code and responsibilities. If for any reason, these codes are not followed the manager/coach may face disciplinary action from the Disciplinary Committee which consists of the Southwest Little League Executive Board of Directors.

1. The manager/coaches will read, be familiar with, and adhere to the rules according to the Little League Rule Book. If a rule is unclear, the manager/coach should contact the player agent or division commissioner for clarification.
2. The manager/s/coach's responsibilities are to teach the fundamental skills of baseball – throwing, fielding, catching, pitching, and running bases. He/She will also teach a basic knowledge of the game.
3. The manager/coaches will **refrain from consuming any alcoholic beverages** anywhere on the premises of the Little League fields, including the parking areas and unimproved grounds. This also includes consuming alcohol before or during a game or practice. Failure to follow this rule falls under the "**Flagrant Misconduct**" section of the Disciplinary Program and will result in the loss of the privilege of coaching his team for the rest of the season.
4. The manager/coaches will be well acquainted with the player selection process used in Southwest Little League.
5. The manager/coaches will keep **confidential** all voting and selections of the regular season teams, and the All Star and All Select teams.
6. The manager/coaches will promote good sportsmanship, citizenship and respect for fellow teammates, opponents, umpires, and parents.
7. The manager/coaches will keep comments positive toward players, parents, umpires and the league.
8. The manager/coaches will keep the conduct of their fans and coaching staff under control or face necessary disciplinary action.
9. The manager/coaches will work with the Player Agent or Division Commissioner in solving problems or complaints.
10. **Team Managers will be required to assist in the upkeep and maintenance of the SWLL facility.** Team Managers will have a **mandatory** work day the weekend before tryouts and will also be assigned **3 additional mandatory** work days during the course of the regular season. (Failure to comply with mandatory maintenance duties can result in a 1 game suspension of the team's manager and would be considered a disciplinary offence. The date of the aforementioned game will be determined by the SWLL Board of Directors.)
11. In the event that a team is in need of equipment, the manager will place a \$150 deposit and take proper care of **equipment loaned** to their team by SWLL. All equipment will be returned **cleaned** and in satisfactory condition (excluding normal wear and tear) at the end of the season or manager will forfeit the deposit and possibly the right to manage a team the following year.
12. **The manager/coach will be responsible for taking a course in CPR if there is no adult on the team with certification.**
13. The manager/coaches will carry the medical release forms with him/her at all times in case of an emergency.
14. The manager will carry a first aid kit with him/her always.
15. **The Team Manager will find and secure a team sponsor.** Failure to secure a team sponsor prior to the start of the regular season can result in the removal of the team Manager for the current season, removal from post season consideration and the right of to manage a team the following year. (Sponsorship cost and option information will be provided to the Team Manager by SWLL.)

All managers/coaches must sign and abide by the above code and responsibilities. If for any reason, these codes are not followed the manager/coach may face disciplinary action from the Disciplinary Committee which consists of the Southwest Little League Executive Board of Directors. (This can include removal from all duties associated with SWLL up to and including removal from any and all Coaching duties for the current year (including post season) and the following year).

PLEASE BE ADVISED: Volunteers in the local Little League program **DO NOT HAVE TENURE**, regardless of years of service.

Prior service does **NOT** guarantee re-appointment. (In accordance to 2018 Little League Rulebook page 49 digital version)

I have read the Lubbock Southwest Little League Coaches' Contract and agree to adhere to the above rules.

Team Name: _____ Division: _____

Manager/Coach Signature _____ Phone# _____

Manager/Coach Printed Name _____ Email _____